



# CALIFORNIA STATE BOARD OF EDUCATION

## MAY 2004 AGENDA

### SUBJECT

*No Child Left Behind Act of 2001*: Title I Committee of Practitioners.



Action



Information



Public Hearing

### RECOMMENDATION

Approve policy governing the Title I Committee of Practitioners as authorized by the *No Child Left Behind Act of 2001* (NCLB), Section 1903.

### SUMMARY OF PREVIOUS STATE BOARD OF EDUCATION DISCUSSION AND ACTION

The Title I Committee of Practitioners is an advisory body required by NCLB, the 2001 reauthorization of the *Elementary and Secondary Education Act of 1965*. The State Board of Education appointed 18 new members to the Committee in November 2003 and three new members in March 2004, bringing current membership to 28.

### SUMMARY OF KEY ISSUES

The attached governing policy establishes the composition and term of office, frequency of meetings, rules of governance, purpose, and administrative policies of the committee.

### FISCAL ANALYSIS (AS APPROPRIATE)

The committee will meet approximately three times each year at an estimated cost of \$18,000 per meeting to cover travel costs of the members, and salaries of department staff with responsibility for the committee. These funds are budgeted and paid out of Title I, Part A administrative funds.

### ATTACHMENT

Title I Committee of Practitioners Governing Policy (2 pages)

## Title I Committee of Practitioners ***Governing Policy***

*Background.* Title I of the No Child Left Behind Act (PL107-110, Section 1903; 20 USC 6573) requires each State educational agency that receives Title I funds to create a State Committee of Practitioners to advise the State in carrying out its responsibilities under Title I.

*Composition.* Members are appointed by the State Board of Education. The majority of members shall be representatives from local educational agencies. The Committee shall have a total membership of 30 positions (excluding the ex officio members) representing the following categories:

- Administrators (10 positions)
- Teachers, including vocational educators (6 positions)
- Parents (4 positions)
- Members of local school boards (4 positions)
- Representatives of private school children (3 positions)
- Pupil services personnel (3 positions)

Representatives will be appointed to ensure appropriate representation among the six membership categories. Agency liaisons from Department of Corrections and Department of Youth Authority will serve as ex officio members.

*Purpose.* The purpose of this committee shall be to review any State rules, regulations, and policies relating to Title I of the Elementary and Secondary Education Act in order to ensure that they conform to the purposes of Title I.

*Term of office.* Members will serve for a term of three years. Members may be re-appointed. Terms of office should be staggered to avoid the need to replace the majority of members at the same time. Missing two consecutive meetings may result in removal from the Committee.

*Frequency of Meetings.* Regular meetings of the Committee will be conducted three times per calendar year. The State Board of Education and/or California Department of Education may call special meetings of the Committee, as needed.

*Rules of Governance.* The administrator of the Title I Policy and Partnerships Office shall serve as Committee chair. A vice-chair shall be elected from nominations by the members of the Committee.

The chair shall preside at all meetings of the Committee; prepare the agenda for each meeting, in consultation with CDE and SBE staff; and perform other necessary activities to assist the Committee. The vice-chair shall conduct meetings in the absence of the chair.

Each member of the Committee shall have one vote. Actions by the Committee shall be taken by a majority of Committee membership present during a scheduled meeting.

Unless otherwise specified, *Robert's Rules of Order, Revised* shall govern the procedures of Committee Meetings.

*Applicability of Bagley-Keene Open Meeting Act.* In accordance with law, meetings of the Title I Committee of Practitioners are subject to the requirements of the *Bagley-Keene Open Meeting Act*.

*Travel, Lodging, and Other Expenses.* Committee members shall be reimbursed for travel and per diem expenses related to Committee meetings only, at the same rate applicable for CDE staff. No reimbursement will be made for other activities.

*Staff to the Committee of Practitioners.* The CDE Title I staff will summarize the Committee's recommendations and present them to the SBE staff and CDE administrators for consideration and further action, as appropriate.